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Wodonga TAFE  
**2024 Modern  
Slavery Statement**

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# Wodonga TAFE 2024 Modern Slavery Statement

## Mandatory Criteria 1 & 2

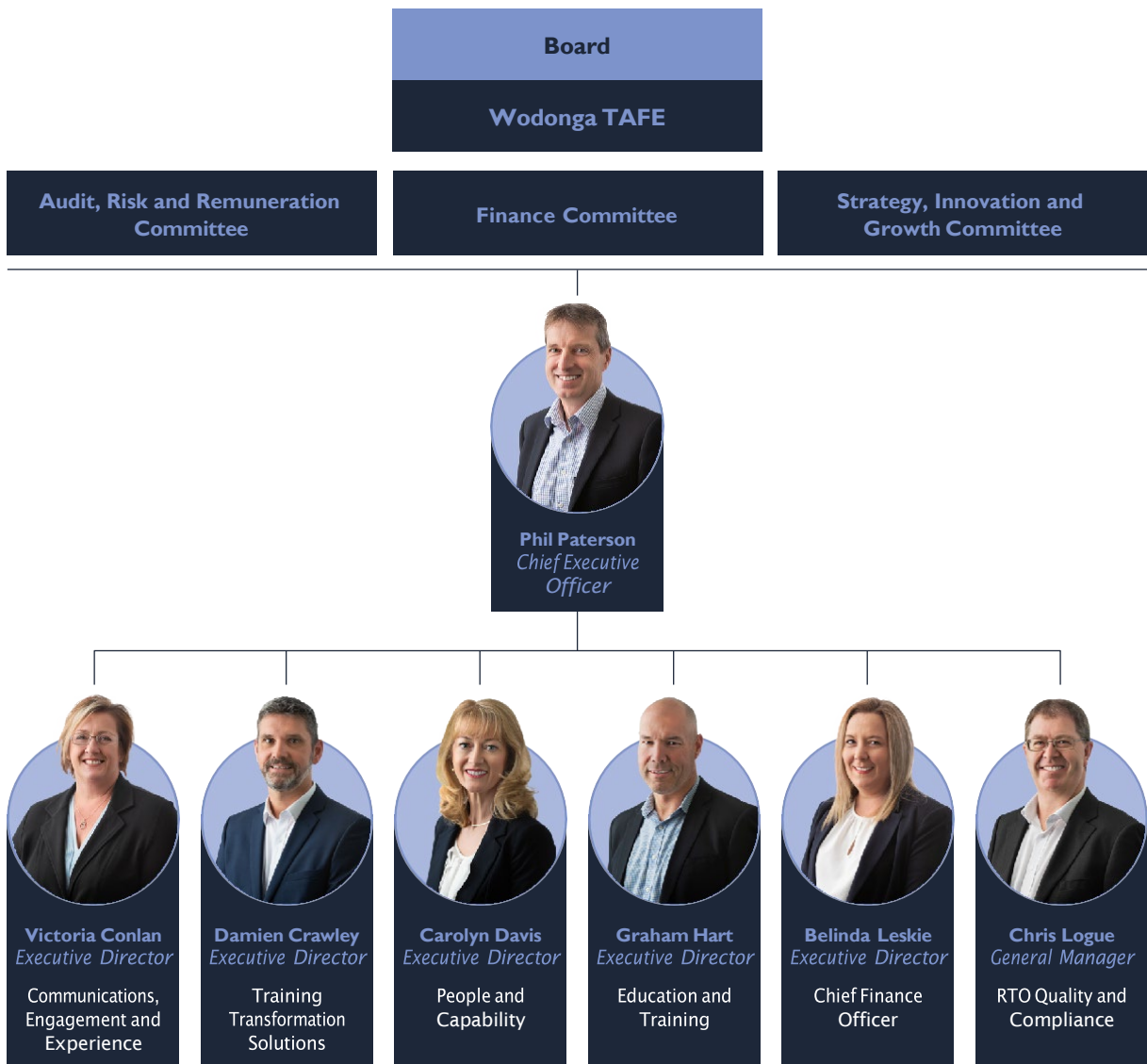
Identify the reporting entity and describe its structure, operations and supply chains

### Reporting Entity:

This Modern Slavery Statement is made pursuant to the Modern Slavery Act 2018 (Cth) the Act by Wodonga Institute of TAFE (ABN 68 437 423 269) and relates to the 2024 financial year (1st January 2024 to 31st December 2024).

Wodonga Institute of TAFE (ABN 68 437 423 269) is a Victorian Vocation and Technical Education provider established under Part 3.1 of the Education and Training Reform Act 2006 (Vic).

### Reporting Entity Structure:



## About Wodonga TAFE

Wodonga TAFE’s combined focus on innovation, organisational culture, and quality, ensures accessible vocational education services to a large range of diverse and geographically disparate learners.

Located in the city of Wodonga, one of Australia’s largest and fastest-growing regional centres, Wodonga TAFE is proud to have earned the reputation of being the vocational education and training provider of choice for individual learners, industry, and communities across the region in which we operate. Servicing a population of approximately 180,000 people, Wodonga TAFE is seen by its stakeholders as high quality, trustworthy, relevant, and innovative.

Wodonga TAFE serves the local government areas of the City of Wodonga and the shires of Alpine, Indigo, and Towong, and the local government areas of Albury, Greater Hume, and Corowa in New South Wales. However, Wodonga TAFE’s reach extends much further than these regional boundaries, providing training on a national scale, particularly within our extensive Australian Defence Force partnership and National Technical Education Network (NTEN), operating across nearly all states and territories.

Breakdown of Wodonga TAFE’s spend on goods and services for 2024:

Facilities and Fleet	\$5m
ICT	\$5m
Training Service Delivery	\$5m
Defence Services	\$35m
Construction	\$5m

51% of suppliers are considered local\* and 43% of total spend is local\*.

*\* Local is considered to be within 100km of a Wodonga TAFE site*

During 2024 Wodonga TAFE engaged with 930 suppliers across a variety of service and product categories such as construction, teaching services, professional services, building consumables, motor vehicles, travel etc. All of this procurement activity was managed according to Wodonga TAFE procurement and Victorian Government Procurement Board (VGPB) policy and procedure.

### Mandatory Criteria 3

Describe the risks of modern slavery practices in the operations and supply chains of the reporting entity and any entities the reporting entity own or controls

As 2024 is the first year Wodonga TAFE has had to make Modern Slavery statement there has not been a particular focus on Modern Slavery beyond ensuring compliance to the reporting obligations of the Modern Slavery Act.

As Wodonga TAFE’s workforce is generally considered highly skilled and covered by industrial awards the chances of Modern Slavery happening within Wodonga TAFE is relatively low, however as Wodonga TAFE sources a number of goods and services from 3rd parties there are risks within the supply chain.

However, as Wodonga TAFE is compliant to VGPB policy safeguards have been built into Wodonga TAFE procurement policy and procedure to ensure that the risk of Modern Slavery being an issue in Wodonga TAFE supply chains have been minimised.

All procurement conducted by Wodonga TAFE is either via standard process provided by the Victorian State Government or the Commonwealth and as such contractual protection and obligations around Modern Slavery is an integral part of our procurement and contracting processes.

As nearly 70% of Wodonga TAFE's spend in 2024 was with only 10 suppliers, the Wodonga TAFE procurement team is well versed in the supply chains and Modern Slavery risks that these suppliers represent and as such Wodonga TAFE, to the best of its abilities, is confident that it has not caused or contributed to modern slavery practices. This position is further reinforced by Wodonga TAFE's use of Victorian State Government supply contracts that have been vetted at an aggregated level to ensure compliance to Modern Slavery requirements.

While Wodonga TAFE is confident it has not engaged in modern slavery practices through its supply chain there are inherent risks that need to be identified and made central to Wodonga TAFE's desire to continually improve:

- Labour practices of suppliers of consumables products that are manufactured overseas and outside of State government contract processes.
- Labour practices in the sourcing of raw materials such as cotton and timber from suppliers that are not contracted under State government contract processes.
- Industry risks associated with the textiles, electronics, catering, security and cleaning services.

As Wodonga TAFE matures in regard to the management of risks within its supply chain from Modern Slavery the risk assessment process applied will evolve to meet the identified risks over time.

## Mandatory Criteria 4

Describe the actions taken by the reporting entity and any entities that the reporting entity owns or controls to assess and address these risks, including due diligence and remediation processes

As 2024 is the first year Wodonga TAFE has made a Modern Slavery statement the actions taken to date have been limited to the reporting compliance aspect the Modern Slavery Act and VGPB procurement policy compliance.

Wodonga TAFE has adopted specific policy approaches that deal with Modern Slavery as per VGPB policy requirements. Specifically, the following has been adopted:

- Wodonga TAFE will continue to roll out Modern Slavery training to key staff members via online training.
- Wodonga TAFE has incorporated reference and obligations around Modern Slavery within Wodonga TAFE's procurement policy and procurement procedures. This includes the inclusion of model clauses in Wodonga TAFE Invitation to Supply and Contract documentation such as supplier code of conduct and specific requirements of suppliers regarding their obligations to ensure Modern Slavery risks are reduced as much as possible.
- As part of Wodonga TAFE's commitment to ongoing improvement Wodonga TAFE will incorporate processes to document and record the provenance of goods and services to ensure Modern Slavery risks are recorded and mitigation strategies put in place.
- Wodonga TAFE will continue to use, where possible, suppliers that are accredited or are confirmed to have appropriate Modern Slavery policies in place.

## Mandatory Criteria 5

Describe how the reporting entity assesses the effectiveness of action taken to assess and address modern slavery risks

Wodonga TAFE recognises the importance of assessing the effectiveness of addressing Modern Slavery risks and will introduce appropriate assessment mechanisms in the FY2025 reporting period. Wodonga TAFE has engaged with the VGPB to fully understand Wodonga TAFE supply chain arrangements and identify Modern Slavery risks that exist in current VGPB supply arrangements and those implemented directly by Wodonga TAFE. Wodonga TAFE will then continue to develop mediation plans to eliminate those risks as they are identified.

The following actions will be undertaken to assess Wodonga TAFE supply chain and address Modern Slavery risks:

- Undertake a review of current suppliers to identify at risk supply categories.
- Develop and implement supplier assessment processes for all suppliers identified as being part of an at-risk supply category.
- Continue to review and update procurement/contracting policies to ensure appropriate due diligence is undertaken.
- Apply a systematic process to screen new and existing suppliers for Modern Slavery risks.
- Ensure all standard contracts include VGPB approved Modern Slavery clauses to assist in ensuring compliance with Modern Slavery requirements including a right to audit suppliers.
- Ensure all tender processes and documentation is structured to assess and highlight any Modern Slavery risks.
- Continue to work with other Victorian TAFEs, the VGPB and the Office of TAFE Coordination and Delivery to ensure a coordinated approach to addressing Modern Slavery within our collective supply chains.
- Ensure all staff involved in the procurement of goods and services are aware of Wodonga TAFE obligations relating to addressing Modern Slavery via ongoing training and communication.

## Mandatory Criteria 6

Describe the process of consultation with any entities reporting entity owns or controls

Wodonga TAFE does not own or control any other entities.

## Mandatory Criteria 7

Any other relevant information

To support the implementation of the Modern Slavery Act within the TAFE, Wodonga TAFE will use the toolkit developed by the VGPB to assist in meeting the requirement under the Act. The toolkit contains the following:

- Example of a Modern Slavery Plan to support the implementation of the governance structures, policies, processes and risk register needed to underpin a successful Modern Slavery framework.
- Advice on implementing a Modern Slavery Policy
- A Modern Slavery risk register to capture and address the key Modern Slavery risks that a TAFE may encounter, contribute or be directly linked to.
- A Modern Slavery assessment risk assessment tool, including advice on Modern Slavery risk assessments, supplier questionnaires for ITS due diligence and incumbent suppliers and advice on how to interpret that information; and

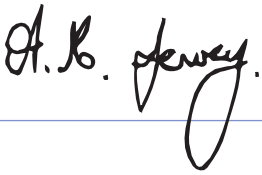
- A Modern Slavery fact sheet to facilitate staff training.

In addition to this Wodonga TAFE will utilise its existing Contract Review Committee process to allow for broader consultation on Modern Slavery and to utilise the organisations wider knowledge and understanding of the risk and impact of Modern Slavery within the TAFE sector.

## Closing Statement

Wodonga TAFE is dedicated to upholding the highest ethical standards in all aspects of our supply chain processes. We recognise that Modern Slavery, in all its forms, is a violation of human rights and a serious issue that affects communities on a global scale. Wodonga TAFE remain vigilant on our efforts to eliminate Modern Slavery and will continue to report on our progress annually.

This statement was approved by the Board of Wodonga TAFE on:



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Allison Jenvey OAM  
Wodonga TAFE Board Chair

13 June 2025

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Date