



## Great Science. Great Service

### Envirolab Group (Head Office)

12 Ashley St, Chatswood, NSW 2067 Australia

National: 1300 424 344

Ph: +61 2 9910 6200 | Fax: +61 2 9910 6201

enquiries@envirolab.com.au [envirolab.com.au](http://envirolab.com.au)

*This document is copyright & strictly confidential. The recipient must not copy, distribute or pass to a third party without permission of The Envirolab Group Executive Management.*

## ENVIROLAB GROUP VOLUNTARY MODERN SLAVERY STATEMENT

### For Reporting Period Australian Calendar Year January 2023 to December 2023

This is Envirolab Group's third voluntary modern slavery statement, submitted January 2024.

Envirolab has addressed the seven mandatory criteria necessary for every statement.

#### • The reporting entity

Envirolab Group Pty Ltd (ACN 134 580 037), incorporating Envirolab Services, Envirolab Services (WA) t/a MPL Laboratories and Envirolab Services (NZ) t/a LABTEC is a privately-owned Australian Laboratory group. Our head office is the Sydney Laboratory.

Our Laboratories are in Sydney, Melbourne, Perth and Auckland. We also have offices in Brisbane, Adelaide and Darwin.

Our business is the analysis of soils, waters, biota, materials, air and products for a range of chemical and biological tests. We only provide analytical laboratory data. Our main customers include Environmental Consultants, Occupational Hygienists, Mines, Local/State/Commonwealth Governments, Utilities and the general public.

#### • The reporting entity's structure, operations and supply chains

Envirolab Group is a privately-owned laboratory group, with the four shareholders (Founder, Group Commercial Manager, Chief Administration Manager & Group Operations Manager) all based in the Sydney Laboratory.

We have a total staff of approximately 220 - primarily full time tertiary qualified scientists. Some staff, also qualified scientists, work on a part-time or casual basis. The remaining staff are mainly in our administration areas including our CFO, accountants, HR, IT and reception. We also have a small number of unqualified staff (eg warehouse staff) and several local high school students and University students who have after school/Uni jobs.

Operationally, Envirolab Group aims to service the Environmental, Occupational Hygiene and Agricultural industries including Environmental Consultants, Local, State and Commonwealth Government, Mines, Utilities, Industry, other laboratories and members of the public by providing a high-quality testing facility primarily focussed on testing contamination in the environment, products, workplace exposure and hazardous materials.

Our supply chain is not complex. We deal mainly with high tech scientific companies. Our top suppliers based on spend are listed below, and each of these suppliers has a zero tolerance for slavery and publicly available Modern Slavery Statement on their web sites, with the exception of our Perth laboratory landlord (family trust).

1. A Scientific instrument manufacturer – USA
2. An IT consulting business – Australia
3. A Scientific Consumables supplier – Australia/USA
4. A multinational analytical laboratory – Australia/Switzerland
5. Our Perth Lab landlord (a small family trust) - Australia

6. A Global Transport Company – Australia/Germany
7. An industrial Gas supplier - Australia
8. A Scientific instrument manufacturer - Japan
9. An international standards supplier - Canada

Our next largest suppliers based on spend include the following companies – some do and some do not have statements available.

10. A Laboratory software company - USA
11. An insurance broker (covering several insurance policies) - Australia
12. Our Electricity & Gas suppliers (several) - Australia
13. A mix of other Laboratory product companies – Various – Australia/Europe/USA/NZ/China

All our supply chain (as listed above) are from developed countries. Due to the nature of our business (high tech science), we do not have suppliers based in high-risk countries.

Our relationship with these suppliers above are long term, stable relationships.

We have conducted a Slavery Risk Assessment on our top 12 suppliers, and all have been deemed Low Risk.

**• Describe the risks of modern slavery practices in the operations and supply chains of the reporting entity and any entities it owns or controls**

EnviroLab Group has zero risk within our own operations. As a small Australian operation of only 220 staff, our management (company owners) know every staff member individually. We have a full time HR Manager who assesses every new applicant and keeps up to date with changes in legislation to ensure we pay correctly. A benchmarking exercise revealed that we are paying above award wage for our staff. We conduct this salary benchmarking exercise at least every two years.

EnviroLab Group has deemed the chance of Modern Slavery Risks within our Supply Chain as 'low risk'. As stated above, our top suppliers by dollar spend already have Modern Slavery Statements (exception being our landlord).

The remainder of our supply chain has also been classified as 'low risk' – all being professional organisations that are headquartered in developed countries, supplying low risk goods or services.

Our Purchasing Procedure is linked to our Modern Slavery Statement. The Purchasing Procedure also includes International Sanctions.

For the last reporting period (2022) we risk assessed 10 suppliers. For this statement (2023) we have gone further, and risk assessed 12 suppliers.

**• describe the actions taken by the reporting entity and any entities it owns or controls to assess and address these risks, including due diligence and remediation processes**

EnviroLab Group has conducted due diligence on our top suppliers.

For the top 4 suppliers, we have deemed it sufficient that they have a Modern Slavery Statement on their web site. This indicates to us that these suppliers are aware of their obligations and have taken actions to address any risks. These suppliers are also from low-risk countries.

For the other suppliers by spend, we have also conducted a risk assessment and deemed these suppliers low risk. They include professional organisations, providing insurance, power, a software program and various laboratory supplies.

EnviroLab has also published a Modern Slavery Statement, which can be found on our web site <https://www.envirolab.com.au/modern-slavery-policy>

• describe how the reporting entity assesses the effectiveness of these actions

Envirolab conducts a yearly risk assessment on our top suppliers – to monitor for any changes.

Envirolab requires all new staff to undertake a training course on Modern Slavery during their induction via an on-line training company ELMO. All existing staff undertake this mandatory course yearly. Since our first statement was published our staff have undertaken this training in 2020, 2021, 2022 and 2023. See App 4.

• describe the process of consultation with any entities the reporting entity owns or controls (a joint statement must also describe consultation with the entity giving the statement),

The Envirolab Modern Slavery Policy has been distributed to all staff via our Quality System. Our Quality System is certified to ISO 17025. These entities are:

Envirolab Services

Envirolab Services WA – trading as MPL Laboratories

Envirolab Services NZ – trading as LABTEC

All staff undertake Modern Slavery on-line training via the ELMO training module. This training is yearly (mandatory) and acts as a reminder for all staff. If staff fail this training, they are required to re-take the test.

During the development of this 2023 statement, all members of the Executive Team were asked if they had any comments or concerns with this process. All senior staff were supportive of the process.

A group wide email was sent to all staff in January 2024 reminding them of the importance of modern slavery and to also be mindful in their everyday purchases.

Modern Slavery is also an agenda item in our yearly quality review as per ISO17025.

The outcome of this process is an agenda item for our Board Meeting in March 2024.

• provide any other relevant information.

Envirolab strives for continuous improvement. Since our first statement we have conducted 4 years of on-line slavery training and we have included slavery in our purchasing procedure. We have also extended our risk assessments from 10 to 12 suppliers.

Our provided attachments include:

Appendix 1: Envirolab Supplier Statements

Appendix 2: Envirolab Risk Assessment

Appendix 3: Envirolab Slavery Policy

Appendix 4: Envirolab staff training module questions

This statement has been approved by Tania Notaras as the sole director and principal governing body of Envirolab Group on 19<sup>th</sup> January 2024.



**Tania Notaras**  
Founder and Sole Director

E: [tnotaras@envirolab.com.au](mailto:tnotaras@envirolab.com.au)