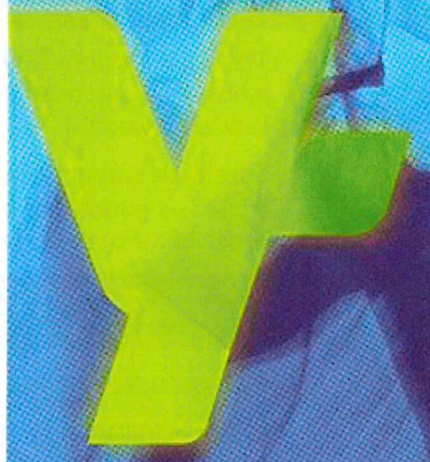


# Modern Slavery Statement

30 June 2022





<b>Document Number</b>		<b>Approval Date</b>	26-Oct-23
<b>Approved by</b>	yourtown Board of Directors		
<b>Applies to</b>	All yourtown		
<b>Governance</b>	Modern Slavery Act 2018 (Commonwealth)		

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## Introduction

This is the Modern Slavery Statement of **yourtown** ACN 102 379 386 for the 2021-22 financial year. It has been prepared in accordance with Section 16 of the Modern Slavery Act 2018 (Commonwealth).

**yourtown** is a registered charity under Australian charities legislation and a public company limited by guarantee under the Corporations Act 2001. Our Mission is to enable young people, especially those who are marginalised and without voice, to improve their quality of life.

## Our Organisation and Supply Chains

### Our structure and operations

The principal activity of **yourtown** during the course of the financial year was the provision of charitable services, with a focus on the welfare of children, young people and families. This is primarily enabled through the conduct of **yourtown** Art Unions.

**yourtown** has service centres across New South Wales, Queensland, South Australia and Tasmania. Our business centre is in Milton, Queensland.

At **yourtown**, we exist to help young people when they are at their most vulnerable and support them in identifying and creating the path, they want for themselves. We believe in the unique strengths, tenacity and self-determination of young people. Notable services and programs conducted during the reporting period include:

### Virtual Services

- Kids Helpline responded to more than 155,000 direct contacts from young people nationally
- Kids Helpline @ School assisted 75,000 young people, including achievement of greater reach into Victoria and the Northern Territory
- Parentline responded to more than 7,000 direct contacts from parents and carers
- My Circle, our counsellor-moderated peer to peer support forum registered more than 5,500 members, with daily engagement of up 200 members per day



### Employment

More than 5,000 young people were supported into employment through jobactive and Transition to Work programs, of which many were long term unemployed or at high risk of becoming such.

**yourtown** was successful in attaining two regions in the Federal Governments Transition to Work program tender announced in February 2022.

Over 160 young people at risk of long-term unemployment were employed in **yourtown's** social enterprises across New South Wales, Queensland, South Australia and Tasmania with over 80% successfully transitioning into open employment and/or re-engaged with education.

### Children and Families

More than 2,000 children, young people and families were supported through face-to-face child and family Services including residential programs providing support for women and children escaping domestic and family violence and at risk young parents and their children.

Our transitional housing model was expanded, with the construction of a new home in SEQ and the purchase of a residential block of units in Sydney. This program supports families moving back into community following a stay in domestic and family violence refuges.

### Increased connection with young people and the community

We continued to deliver advocacy on behalf of children and young people by making 18 policy submissions to governments and providing evidence at two Parliamentary Inquiries.

In line with the transformation program, service redesigns with a human-centred framework commenced. Two new service models were developed, Transition to Work and Transitional Housing and work commenced on a new service model for Kids Helpline.

### Increased diversification and growth in funding

**yourtown** Art Unions generated increased revenue towards our mission of \$84.9m (FY21: \$81.0m). There were continuing contributions by our corporates with a \$3.3m donations in 2021-2022. Government grants and funding totalled \$44.1m.

### Structure

**yourtown** is governed by a Board of Directors who are responsible for the overall corporate governance of **yourtown** and the organisation's business strategy.

The CEO and an executive team of six are responsible for the day-to-day management of operations through the business streams listed below:

- Client Services
- Marketing and Fundraising
- Corporate Services
- People and Culture
- Advocacy and Research
- Information and Digital Technology

For further information about our operations over this reporting period, a copy of our annual report can be found on our website at [yourtown.com.au](http://yourtown.com.au).



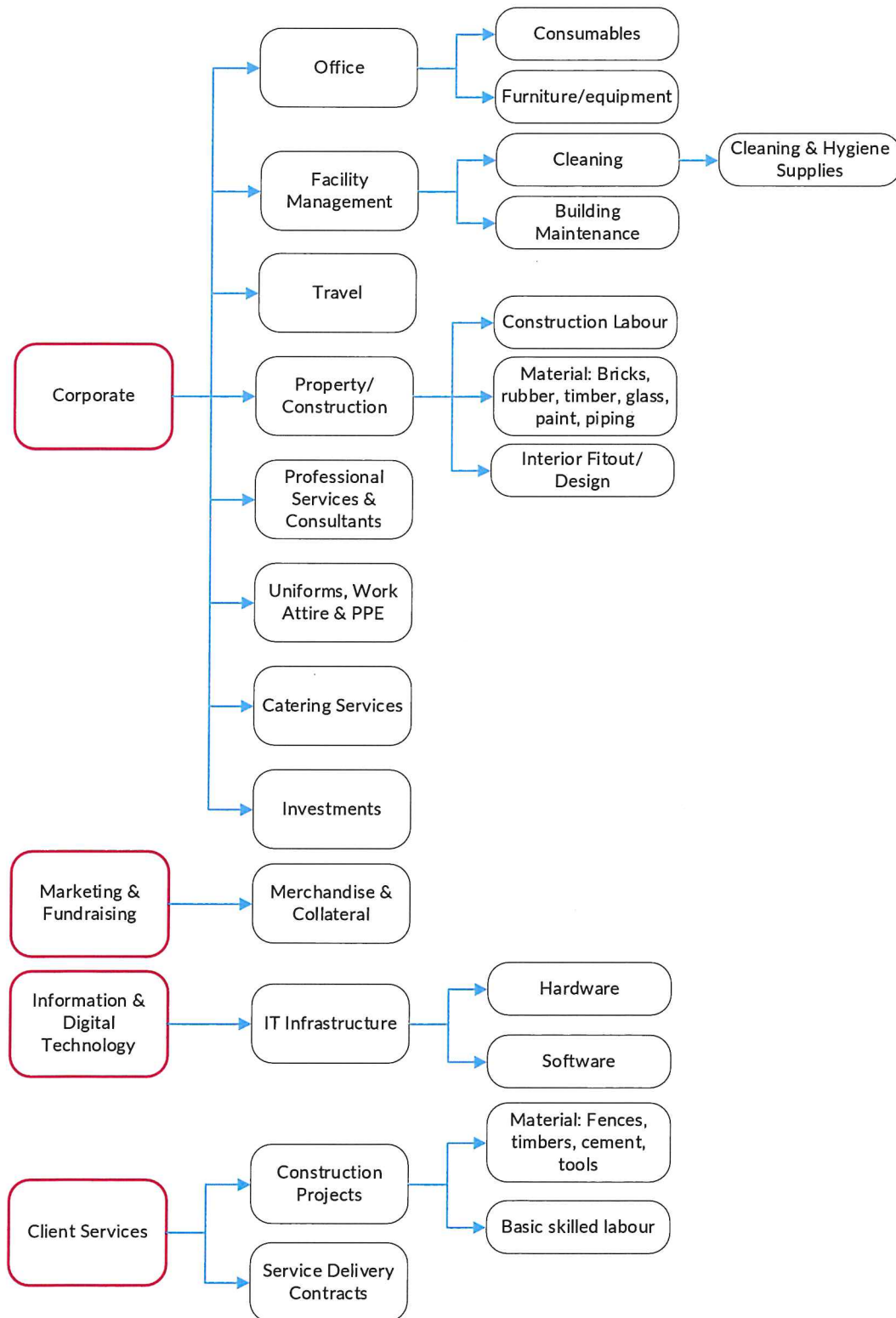
### Process of Consultation with Entities Owned or Controlled by yourtown

We do not own or control any other entities and therefore this criteria is not applicable.

**yourtown** is committed to the reduction of modern slavery risk in our operations and supply chains. Forming part of our continuous improvement, **yourtown** will continue to consult modern slavery risks and considerations at future Board and executive management meetings.

## Our supply chains

yourtown's supply chain and procurement is decentralised. All the business lines follow the organisation wide purchasing policy.



## Identifying Risks

It is very unlikely that there could be direct modern slavery practices within **yourtown** operations, considering **yourtown's** Mission, the nature of human services delivery, our focus on Australian based works, and compliance with the Fair Work Act 2009. However, our supply chains pose the risk of indirect modern slavery.

The three categories of risk we have identified are:

1. Facilities Management, including office and commercial cleaning, building and maintenance services. Risks associated with this category include:
  - Suppliers may employ staff from vulnerable communities and not engage them within Australian legislated industrial conditions
2. Suppliers who have sourced goods and materials from overseas including:
  - Equipment and accessories related to information technology and communication (ITC)
  - Personal Protective Equipment (PPE) including gloves, masks, boots, UV shirts, hats, sunglasses and disposable seat covers etc.
  - Uniforms
  - Tools related to light construction and landscaping activities
  - Cleaning agents and detergents, hand sanitiser, etc.
  - Toilet paper and hand towels, etc.
  - Office furniture, equipment and supplies
  - Organisational merchandise and collateral
3. Ethical investments. Risk associated with this include:
  - Investing (directly or through a Fund Manager) in businesses which do not align to the UN Principles of Responsible Investment

## Risk Mitigation and Remediation

### Mitigating and remediating risks of modern slavery

To address the identified risks, the following actions were undertaken during the reporting period ended 30 June 2022:

#### a) Education and training

- **yourtown** engaged an external specialist to provide comprehensive modern slavery training to staff. The training was implemented to assist employees in sourcing, procurement, risk management, leadership and management roles who are involved in identifying, assessing and addressing modern slavery risks. The training provided a background to modern slavery, described the impacts modern slavery has on an organisation, identified ways to mitigate the risks, and explained how to report any potential modern slavery within our operations and supply chains.
- Controls have been implemented to ensure new employees to **yourtown** are provided modern slavery training as part of their onboarding process.

#### b) Independent review of modern slavery control system

**yourtown** engaged a legal firm to conduct an independent review of **yourtown's** procurement and contracts framework. The work is ongoing in to FY2023. The scope of the review includes to:

- Identify and measure the effectiveness of current controls
- Conduct a gap analysis on policies, procedures and associated documentation
- Perform a review of the procurement and contracts framework
- Provide advice on required changes to enhance current controls



- Develop a Modern Slavery Policy for implementation
- c) **Integrated due diligence process.** Ongoing monitoring of the mandatory supplier risk assessment and selection process, including:
  - Supplier appraisal and selection process
  - Supplier spend categories and associated risks
  - Contract terms and compliance
- d) **Internal stakeholder engagement** for managers and personnel responsible for procurement.
  - Communicate proposed changes to procurement policy and process
  - Contractual requirements are clarified for high-risk spend categories
- e) **Investment Policy** includes explicit requirements related to ethical investments which align to the UN Principles for Responsible Investment. Compliance with the policy is reviewed by the Board Finance & Risk Committee and the Board.
- f) **Ongoing continuous monitoring and reporting.** Management process to:
  - Control the supply chain
  - Continuously identify risk in operations and supply chain
- g) **Provider Code of Conduct**
  - The Provider Code of Conduct (Code) sets **yourtown's** expectations for providers regarding human rights and modern slavery. **yourtown** rejects the occurrence of modern slavery in our supply chain and business operations. It is our expectation that providers adopt the Code and conduct their business activities in accordance with the Code. Providers who participate in **yourtown** tenders are required to comply with the Code in order to partake in tenders. Standard terms of sourcing documentation will also be updated to link the new Code.

### Tracking our actions

Educate and raise awareness of modern slavery across **yourtown** through:

- Providing modern slavery training to **yourtown** people
- Providing updates and training on Procurement processes for management and employees who are responsible for procurement and supplier selection

Collaborate with **yourtown's** service providers and suppliers to:

- Raise their awareness of modern slavery
- Help them to identify and address relevant risks
- Regular audits of Service Partners and Suppliers to mitigate the risks of unethical practices in our supply chain
- Conduct 12 monthly reviews of the Provider Code of Conduct based on feedback received from stakeholders and legislative changes.



## Assessing the effectiveness of our actions

**yourtown** is committed to continuous improvement in our endeavours to address the risk of modern slavery within our operations and supply chains. Our key focus areas are:

- Periodically review and amend Procurement Framework to ensure current and emerging modern slavery risks are addressed and considered
- Regularly review risk assessment processes
- Continue to develop the maturity of the supplier due diligence program
- Enhance internal and external awareness about Modern Slavery and associated risks

### Approval

Signature:

Name:

PETER FRENCH

Position Title:

CHAIR

Date:

26 OCT 2023