

Security for People, Business and Communities



Modern Slavery Statement

SXP Group

Reporting Period: 1 April 2021 to 31 March 2022

Date of Statement: 30 September 2022



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INTRODUCTION

This Modern Slavery Statement is made pursuant to section 16 of the Modern Slavery Act 2018 (Cth) jointly on behalf of Southern Cross Protection Pty Ltd (ACN 094 077 255) and its subsidiaries Charter Security Protective Services Pty Ltd (ACN 133 958 406), and Askara Pty Ltd (ACN 082 632 540).

To prepare this joint statement, each reporting entity covered by this statement was activity engaged in the development. This statement describes the actions taken by the SXP¹ Group to assess and address modern slavery risks in our operations and supply chains for the financial year ending 31 March 2022 ("2022 Reporting Period"). It is the third Modern Slavery Statement made by the SXP Group.

ABOUT SXP GROUP

OUR STRUCTURE AND OPERATIONS

SXP is a group of Australian entities, registered and headquartered in New South Wales. SXP has a national footprint offering a range of security services to local communities, businesses, and people, including:

- X Security Patrols
- X Asset Protection, First Line Maintenance and Security Guards
- X Loss Prevention
- X Alarm Monitoring with Rapid Response
- X Risk Advisory Services
- X Electronic Surveillance, CCTV and Perimeter Access Control

As of March 2022, SXP engages approximately 1,800 regular and direct personnel, with a 50% surge capacity through our vetted and approved subcontractor network. This is a total workforce of approximately 2,700 supporting nationwide operations.





OUR SUPPLY CHAIN

In the 2022 Reporting Period, SXP engaged with a network of approximately 560 Tier 1 suppliers for the procurement and delivery of products and services. All Tier 1 suppliers are located within Australia, with some suppliers having supply chains located domestically and/or internationally.

The table below outlines our 2022 Reporting Period suppliers by category, percentage of total supply expenditure, their location and where identified the location of their supply chains.

Supplier Category	Percentage of Expenditure	Supplier Location
Labour Providers and Subcontractors	87.9%	Australia
Vehicles and Fleet Management	4.2%	Australian suppliers with international supply
		chains in Asia
Property, Utilities, Cleaning, Travel,	3.5%	Australia
Insurance and Legal		
Technology, Equipment and	2.9%	Australian suppliers with domestic and
Communications		international supply chains in Asia
Professional and Consulting Services	0.8%	Australia
Uniforms and PPE	0.5%	Australian supplier with domestic and
		international supply chains in Asia
Office Supplies	0.1%	Australian suppliers with domestic and
		international supply chains

Due to our business services comprising mostly of labour base services, our labour providers and subcontractors are our largest group of Tier 1 suppliers and account for majority of our supplier expenditure. This group of suppliers are utilised to assist in the delivery of services in regional areas and for surge capacity resourcing.

The rest of our supply chain consists of products and services used to support our staff, operations, and service delivery. These products and services include fleet, property, utilities, cleaning, travel, insurance, electronic security services and products, technology and communications, professional services, uniforms, personal protective equipment (PPE), and office supplies.

ACTIONS TAKEN TO ASSESS RISKS OF MODERN SLAVERY

ASSESSMENT OF RISK IN OUR OPERATIONS AND SUPPLY CHAIN

In the 2020 Reporting Period, we commenced a high-level risk analysis of our operations and Tier 1 suppliers to assess modern slavery risks. Our review of our Tier 1 suppliers was completed in the 2021 Reporting Period. In the 2022 Reporting Period, we commenced the review of Tier 2 suppliers.

Our risk analyses over the Reporting Periods have considered the following key factors to assess risks of modern slavery within our operations and supply chain:

- information from human rights groups and recognised public resources such as the Global Slavery Index²;
- × sector and industry risks (for example manufacturing, agriculture, security, cleaning etc.) considered high risk³;
- × product and services risks (for example electronics, computers, and garments) considered high risk²;
- workforce profile such as the presence of vulnerable groups (for example base-skilled workers, migrant workers or non-English speaking workers)³;
- \times geographical risks as indicated by the Global Slavery Index²; and
- × analysis of our governance framework (for example human resources and recruitment, and contractor procurement, management, and auditing)

² Walk Free Foundation, *Global Slavery Index* (2018)

³ Australian Council for Superannuation Investors, <u>Modern Slavery Risks, Rights and Responsibilities: A Guide for Companies and Investors</u> (Feb 2019)



RISK OF MODERN SLAVERY IN OUR OPERATIONS

SXP's operations are all located within Australia. We have robust human resource and industrial relations management policies and procedures in place. Our processes include appropriate checks to ensure that employees are over the age of 18, employees have the appropriate rights to work in Australia and are paid in accordance with Fair Work legislation. Managers responsible for the recruitment and management of employees are appropriately skilled and trained to ensure compliance with internal processes and applicable legislation. Furthermore, SXP actively promotes awareness on modern slavery issues through training and awareness with its workforce.

SXP has assessed the risk of modern slavery in our operations to be low due to the location of our operations, local laws and protections, and our robust governance framework and grievance mechanisms.

RISK OF MODERN SLAVERY IN OUR SUPPLY CHAIN

Based on our high-level analysis of modern slavery risk factors, we concluded that parts of our supply chain have greater risk of potential modern slavery practices due to:

- × our industry (security industry) having potential risks of modern slavery practices due to the presence of vulnerable groups such as base-skilled workers;
- some products sourced from our suppliers such as electronics and garments carry a higher level of modern slavery risk due to source location and the presence of vulnerable workers;
- × lack of visibility with complex or multi-tiered supply chains spanning across various countries, as oversight on working conditions is limited, which creates a greater risk of modern slavery issues; and
- **x** suppliers potentially not having adequate systems and controls in place to reduce modern slavery risks.

Due to the potential modern slavery risks within our supply chain, we are committed to undertaking actions to reduce the risks and have ensured that we have remained focused on this goal throughout the 2022 Reporting Period.

ACTIONS TAKEN TO ADDRESS THE RISKS OF MODERN SLAVERY

SXP is committed to addressing modern slavery risks and to implementing effective systems and controls to reduce the possibility of modern slavery practices within our operations and supply chains. Below outlines the actions we have undertaken during the reporting period.

GOVERNANCE AND POLICY FRAMEWORK

SXP is committed to high standards of corporate governance. We have a senior leadership team responsible for human resources, governance, risk, and legal compliance. Our board, Managing Director and senior leadership team together provide direction and leadership in the development, implementation and management of our modern slavery and governance framework across the group of companies.

SXP has various policies and procedures in place to promote ethical and legal business conduct, assist in protecting human rights and reduce the risks of modern slavery in our operations and supply chains. During the reporting period we reviewed and where necessary refined our policies, procedures, and processes. The following policies and procedures set our expectations for our staff, suppliers, and subcontractors with regards to modern slavery:

- X Code of Conduct Policy
- X Modern Slavery Policy
- X Whistleblower Policy and Procedures
- X Contractor Management Policy and Procedures

Our Code of Conduct Policy outlines our standard of ethics and sets out the conduct and behaviour expected of all employees. With regards to modern slavery the primary professional responsibilities of all employees are the protection, preservation and safety of all people, and their respect, assertion, and maintenance of the law.



Our Modern Slavery Policy outlines modern slavery practices, our legal obligations, risk management processes, minimum standard of expectations for our subcontractors and suppliers; and provides information for individuals to report breaches. The policy is applicable to all employees, directors, subcontractors, suppliers, consultants, and any other third-party representative.

Our Whistleblower Policy and Procedures is noted within our Modern Slavery Policy as the method for reporting breaches. The Whistleblower Policy and Procedures outlines reportable conduct, protections for individuals who disclose wrongdoing, our legal obligations, and the means for individuals to make disclosures which include internal and external reporting.

Our Contractor Management Policy and Procedures outline our obligations, our subcontractor and supplier obligations, our processes on evaluation, onboarding, induction and training, ongoing management, and compliance auditing. Our contractor management procedures with regards to identifying and managing modern slavery risks in our supply chain are detailed further below.

SUBCONTRACTOR AND SUPPLIER DUE DILLIGENCE

All prospective subcontractors and suppliers of SXP are required to go through our evaluation process prior to being engaged within our business. Our evaluation process covers the following:

- X Verification that the subcontractor or supplier is a legitimate operating entity;
- × Verification of compliance documentation such as security and labour hire licences, insurances, and accreditations;
- X Review of Company Policies and Procedures, and WHS and Quality documentation;
- X Review of service experience and resourcing and operational capabilities;
- **X** Reference and background checks;
- × Assessment of potential modern slavery risks and associated controls in their operations and supply chain through our Ethical Sourcing Questionnaire; and
- × Pre-engagement compliance audit to ensure their employees are over the age of 18, have appropriate rights to work in Australia, are appropriately licensed and are paid in accordance with Fair Work legislation.

Only subcontractors and suppliers that are compliant with all legal requirements, service experience, and have the required resources to meet their contractual obligations are utilised within our operations.

ETHICAL SOURCING QUESTIONNAIRE

During the 2022 Reporting Period, we engaged with major clients to refine our Ethical Sourcing Questionnaire so to align risk identification items and improve the relevance and clarity of responses. The completion of the questionnaire is required to be completed by all prospective subcontractors and suppliers as part of the evaluation process. Furthermore, assessments have been completed by our existing primary subcontractors and suppliers to identify potential risks of modern slavery. Further distribution and completion of the questionnaire by remaining existing subcontractor and suppliers is being systemically completed with a projected completion by March 2023.

SUBCONTRACTOR AND SUPPLIER INDUCTION

Prior to commencement all new subcontractors and suppliers are inducted in the following key business and operational areas:

- X Safety Management;
- Compliance Management (which includes Statutory, Regulatory and Licensing requirements; Modern Slavery; Bribery and Corruption; Worker verification and system onboarding; Rights to Work / Visa Conditions; Induction and training; Monthly Compliance Declarations; Grievance processes; Compliance Audits);
- X Customer Service Delivery; and
- X Operational Procedures



SUBCONTRACTOR AND SUPPLIER CONTRACT TERMS

In the 2021 Reporting Period, SXP reviewed its major subcontractor and supplier agreements and incorporated terms to provide assurance that our subcontractors and suppliers are aware of and comply with modern slavery obligations. During the 2022 Reporting Period, they have continued to be implemented for all new and renewed agreements. These clauses include but are not limited to; the requirement of our subcontractors and suppliers to comply with relevant modern slavery laws and standards, our modern slavery policies, and to notify us upon becoming aware of any complaint or allegation that they, or any part of their business or operations has engaged in modern slavery.

SUBCONTRACTOR AND SUPPLIER COMPLIANCE DECLARATIONS

Our subcontractors and suppliers are required to provide monthly or quarterly statutory declarations confirming their compliance to relevant contractual, industry and legal obligations. These declarations include confirmation from the subcontractor or supplier that they had conducted its business in a manner that is compliant with modern slavery laws; and had done all things reasonably required to reduce modern slavery risks in its operations and supply chain.

SUBCONTRACTOR AND SUPPLIER COMPLIANCE AUDITS

Our subcontractor and suppliers are subject to compliance audits to ensure they are acting in accordance with their contractual and legal obligations, including but not limited to Fair Work, Rights to Work, WHS, and Modern Slavery. During the 2022 Reporting Period, we reviewed our audit process to incorporate worker interviews. Our compliance audits are conducted on our subcontractors and suppliers during the evaluation process, post-engagement, annually and/or in the event an allegation of noncompliance has been reported.

TRAINING AND AWARENESS

SXP recognises the importance of our employees, subcontractors and suppliers understanding what modern slavery practices are, how to report known or suspected practices and how we will respond and address them. During the 2022 Reporting Period, we have continued to train and raise awareness on modern slavery as follows:

We have ensured that our Governance, Risk and Compliance team who are responsible for the management of our modern slavery risk processes received refresher training on:

- × the requirements of the Modern Slavery Act;
- **X** the requirements of our Modern Slavery Policy;
- × what is modern slavery and examples of modern slavery;
- **X** the impact modern slavery can have on our operations and supply chains;
- × how to identify modern slavery risks; and
- × what to do in the event modern slavery practices are suspected or detected

To raise awareness in our greater workforce, which includes all employees, subcontractors, suppliers, and their employees we ensure all workers as part of their induction process and annual refresher training undertake the following:

- X Mandatory policy signoff for our Modern Slavery Policy
- X Mandatory policy signoff for our Whistleblower Policy and Procedure
- X Dedicated Modern Slavery e-learning module which outlines:
 - × what is modern slavery and examples of modern slavery;
 - × our requirements under the Modern Slavery Act;
 - what we are doing to identify and address risks of modern slavery in our operations; and supply chains;
 - × information on our Modern Slavery Policy and where to find it; and
 - X information on how to report modern slavery



WHISTLEBLOWER HOTLINE

Our Whistleblower Policy, which was first implemented in January 2020 and updated in January 2022, outlines the various types of reportable conduct, protections for individuals who disclose wrongdoing, our legal obligations, means for individuals to make disclosures and our investigation processes. Our policy applies to any person who is, or has been, an employee, officer or director, associate, contractor, sub-contractor, consultant, or supplier (including their employees), and their respective family members. The policy is published and made accessible on our workforce communications platform and our company website.

Reporting of known or suspected misconduct including matters related to modern slavery practices may be raised with a number of identified personnel or bodies and through our whistleblower hotline. The hotline is managed by an external provider which assists in maintaining anonymity of the whistleblower and communications between SXP and the whistleblower. Any allegations of misconduct received are reviewed, appropriately investigated and where necessary corrective or disciplinary actions undertaken; including, how to prevent further breaches occurring.

REMEDIATION

In the event modern slavery practices are found in our supply chain, we engage directly with our subcontractor or supplier to remedy the issue. We are committed to working with our subcontractors and suppliers to remedy issues. However, if the issues found are severe or remedy cannot be reached subcontractor and supplier agreements will be terminated and the matter reported appropriately to authorities.

ASSESSMENT & EFFECTIVENESS OF OUR ACTIONS

SXP is committed to ensuring continuous improvement in our modern slavery processes and recognises the importance of monitoring to determine effectiveness of our actions.

Our Governance, Risk and Compliance team are responsible for monitoring and reporting on the effectiveness of our modern slavery processes. These reports are regularly shared with SXP's senior leadership team with the goal of collaborating on the management of modern slavery risks in the operations and supply chains, and process improvement.

To date SXP has not detected any modern slavery practices within its operations or supply chains. SXP considers the measures taken during the reporting period to have been effective in identifying and addressing potential modern slavery risks in our operations and supply chains.

The effectiveness of our actions has been determined by monitoring and analysing:

- X Ethical Sourcing Questionnaire results;
- X Compliance Audit results;
- X Investigation and findings on complaints, grievances and reports of issues received;
- X Completion rates of our modern slavery e-learning training modules; and
- X Completion rates of modern slavery policy sign offs



OUR FUTURE COMMITMENTS

SXP is committed to ensuring further actions are undertaken to reduce modern slavery risks within our operations and supply chain. Over the coming financial year, we will:

- Continue mapping and identifying potential modern slavery risks with our Tier 2 suppliers and consider relevant actions to reduce risks;
- X Continue to review our subcontractor and supplier arrangements;
- X Continue to review our modern slavery policies, procedures, and processes to ensure they remain up to date and effective in assessing and addressing modern slavery risks;
- X Continue the implementation of our new subcontractor and supplier agreement with all applicable subcontractors and suppliers;
- X Conduct an annual refresher training on modern slavery with our workforce;
- X Review our existing modern slavery training and seek feedback from our workforce; and
- X Provide our workforce with an update on this modern slavery statement and our future commitments

CONSULTATION

The SXP Group takes a collective approach to addressing the risks of modern slavery and ensuring compliance with modern slavery laws. To prepare this joint statement, the senior leadership team of the reporting entities were actively engaged in the development of this statement. Our modern slavery policies, procedures, and processes, including this statement, have been developed collaboratively, and authorised by the directors of the reporting entities.

APPROVAL

This statement was approved by the board of the SXP Group on 30th September 2022.

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David Medhurst Managing Director