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Approved by	yourtown Board of Directors
Applies to	All yourtown
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## Introduction

This is the Modern Slavery Statement of **yourtown** ACN 102 379 386 for the 2019-2020 financial year. It has been prepared in accordance with Section 16 of the Modern Slavery Act 2018 (Commonwealth).

**yourtown** is a registered charity under Australian charities legislation and a public company limited by guarantee under the Corporations Act 2001. Our Mission is to enable young people, especially those who are marginalised and without voice, to improve their quality of life.

## Our Organisation and Supply Chains

### Our structure and operations

**yourtown** has 53 service centres in 42 locations across New South Wales, Queensland, South Australia and Tasmania. Our business centre is in Milton, Queensland. Kids Helpline is a national service.

During this reporting period, **yourtown** provided support to 18,676 children, young people and families through our face-to-face services; and in addition responded to 234,236 contacts through virtual counselling and support services.

These services included:

- Counselling (virtual via Kids Helpline, Parentline, and face-to-face)
- Parent and family services (young parent programs, community and family mental health programs)
- Family refuges that give families temporary homes and/or domestic and family violence support
- Education and re-engagement
- Training and employment
- Social enterprises
- Aboriginal and Torres Strait Islander Peoples employment and wellbeing initiatives

Each year, **yourtown** conducts 16 Art Unions, being 10 luxury home and six prestige cars. These are a major source of revenue, which enables funding of programs and services. In addition **yourtown** receives funding from Government/s, Corporate and Community. For the financial year 2019/20 revenues increased to \$109M.

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**yourtown** is governed by a Board of Directors who are responsible for the overall corporate governance of **yourtown** and the organisation's business strategy.

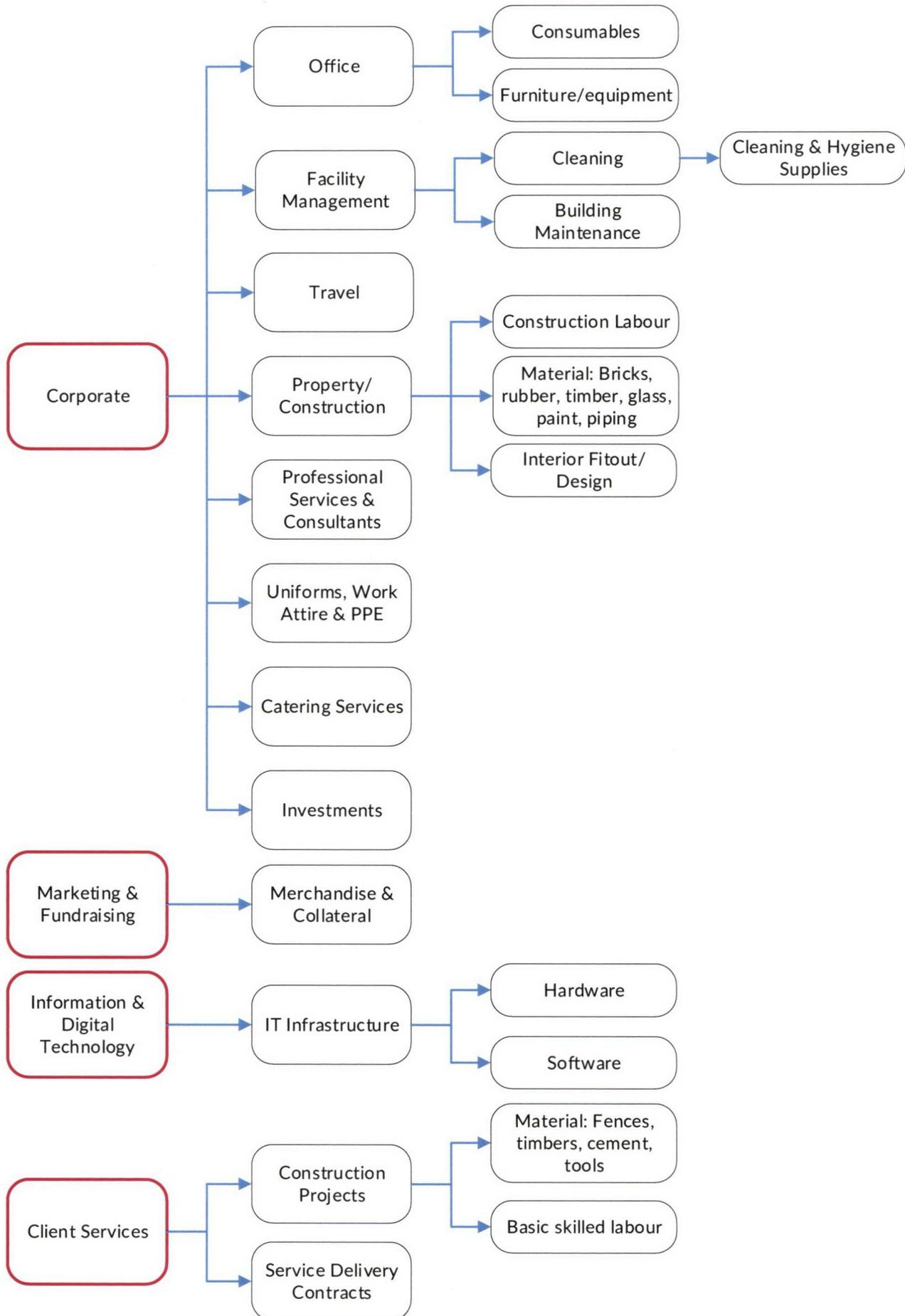
The CEO and an executive team of six are responsible for the day-to-day management of operations through the business streams listed below:

- Client Services
- Marketing and Fundraising
- Corporate Services
- People and Culture
- Advocacy and Research
- Information and Digital Technology

For further information about our operations over this reporting period, a copy of our annual report can be found on our website at [yourtown.com.au](http://yourtown.com.au).

## Our supply chains

yourtown's supply chain and procurement is decentralised. All the business lines follow the organisation wide purchasing policy.



## Identifying Risks

Our analysis to this point indicates that a direct risk of modern slavery practices within **yourtown** operations can be estimated as very low, considering **yourtown**'s Mission, the nature of human services delivery, the organisation's focus on Australian based works, and compliance with the Fair Work Act 2009.

However, an indirect risk of modern slavery may be associated with **yourtown**'s supply chains.

The three categories of risk we have identified are:

1. Facility Management, including office and commercial cleaning, building and maintenance services. Risks associated with this category include:
  - Suppliers based in low-socio economic areas may employ staff from vulnerable communities and not engage them within Australian legislated industrial conditions.
2. Suppliers who have sourced goods and materials from overseas including:
  - Equipment and accessories related to information technology and communication (ITC)
  - Personal Protective Equipment (PPE) including gloves, masks, boots, UV shirts, hats, sunglasses and disposable seat covers etc.
  - Uniforms
  - Tools related to light construction and landscaping activities
  - Cleaning agents and detergents, hand sanitiser, etc.
  - Toilet paper and hand towels, etc.
  - Office furniture, equipment and supplies
  - Organisational merchandise and collateral.
3. Ethical investments, risk associated with this include:
  - Fund Managers investing in businesses which do not align to the UN Principles of Responsible Investment.

## Risk Mitigation and Remediation

### Mitigating and remediating risks of modern slavery

To address the identified risks in the procurement and supply chain the following actions are scheduled to be completed by 30 June 2021:

- a) **Review and amend procurement framework.** Incorporate requirements that **yourtown** will not engage contractors/suppliers who cannot demonstrate compliance to modern slavery laws across relevant policies such as purchasing policy, fundraising policy, and supplier selection procedure.
- b) **Integrated due diligence process.** Relevant spend categories and suppliers, **yourtown** procurement policy will add modern slavery as a mandatory element to the supplier risk assessment and selection process. For the high-risk spends due diligence will start from the sourcing process and will include the following measures:
  - **Supplier appraisal and selection process** for new suppliers in the risk categories identified above. Suppliers must respond to a modern slavery questionnaire and provide their risk mitigation plans, their supply chain map, their subcontractors and supplier management process; they must also indicate their willingness to provide transparency for their employment arrangements.
  - **Contract terms.** The process and requirements for mitigating and remediating risks of modern slavery will be embedded into the contract.
  - **Contract compliance and audit.** Ensure that the suppliers are compliant with modern slavery contractual requirements.
- c) **Internal stakeholder engagement** for managers and personnel responsible for procurement.
  - Provide training and advice regarding the modern slavery risk areas
  - Communicate changes to procurement policy and process
  - Contractual requirements are clarified for high-risk spend categories.
- d) **Supplier's capability building.** Adopting a collaborative approach, **yourtown** procurement area will engage with suppliers to provide transparency across their supply chains and staff, develop plans with suppliers to mitigate modern slavery risk, and to help them understand and assess their supply chain tiers/levels.

- e) **Investment Policy** includes explicit requirements related to ethical investments which align to the UN Principles for Responsible Investment and which are reviewed by the Board Investment Sub-Committee and the Board.
- f) **Continuous monitoring and reporting.** Design and implementation of a management process to:
  - control the supply chain and strengthen the procurement risk assessment process
  - continuously identify risk in operations and supply chain
  - provide regular reports on **yourtown's** modern slavery risk status.

## Assessing the effectiveness of our actions

Periodic audits are scheduled to assure compliance with these processes following implementation of the above actions. Auditing of modern slavery risk management processes and procedures will form part of the internal audit schedule in the latter part of FY 20-21.

A standing review meeting will be held every six months to further assist with evaluation of the effectiveness of the risk mitigation and remediation plan.

Progress will be reported in subsequent modern slavery statements.

### Approval

Signature: 

Name: PETER FRENCH.

Position Title: Board Director

Date: 26 Feb. 2021